



## **PEF FAMILY WORKER**

ANNUAL SALARY: SCP 27-30, currently £26,272-£29041 pro rata

25 HOURS/WEEK

Fixed term until 30<sup>th</sup> June 2020 (with potential extension dependent on funding)

RESPONSIBLE TO:- DEPUTY MANAGER, CITADEL YOUTH CENTRE

## **OVERVIEW**

The Citadel has a long history of strong relationships with families in the Leith community. In the past four years, this has included the development of the Citadel Families Project, which offers a range of services to the parents/carers of children under 12 attending the Citadel, including 1:1 family support and a weekly Parents Drop In.

In the past two years, the opportunity has arisen – through the Scottish Government’s Pupil Equity Fund – to extend the Citadel’s positive relationships with families into local primary schools. As a result, the Citadel now offers a range of school based services to parents/carers in four local primary schools, including 1:1 support, themed workshops/courses and family learning.

The post holder will be responsible for developing a new family support service based in Lorne Primary School, as well as working alongside colleagues in Citadel based services for families.

## **JOB DESCRIPTION**

- Develop and promote a new school based family support service for parents/carers of pupils attending Lorne Primary School
- Plan, deliver and evaluate a range of school based services for parents/carers, including 1:1 support, group work programmes and family learning opportunities
- Work in partnership with parents/carers, Lorne Primary School staff, social workers and other agencies to ensure that the educational and wider needs of pupils are being met
- Participate, and support the participation of parents/carers, in Child Planning Meetings, Children’s Hearings and other case reviews as required
- Encourage and support the involvement of Lorne Primary School families in the Citadel
- Work with Citadel colleagues to provide community based support for families involved in the Citadel, including Children’s Clubs/Groups, Parents Drop In and Family Days
- Work in partnership with parents/carers and Citadel colleagues to ensure that the social and emotional needs of children attending the Citadel are being met
- Any other duties, as required (including regular evening, and occasional weekend work)



**PERSON SPECIFICATION:**

<b>Qualifications</b>	Essential	Desirable
<ul style="list-style-type: none"> <li>Appropriate professional qualification in Community Education, Youth and Community Work, Social Work or equivalent.</li> </ul>	✓	
<b>Knowledge/Experience</b>		
<ul style="list-style-type: none"> <li>Appropriate experience of direct work with parents/carers</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Understanding of community based youth and children’s work</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Understanding of the social issues impacting on children’s attendance, achievement and attainment in school</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Understanding and awareness of child protection</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Experience of working in partnership with schools and other agencies</li> </ul>		✓
<ul style="list-style-type: none"> <li>Experience of supporting disadvantaged or vulnerable families</li> </ul>		✓
<ul style="list-style-type: none"> <li>Experience of planning, delivering and evaluating group work programmes</li> </ul>		✓
<ul style="list-style-type: none"> <li>Experience of facilitating family learning opportunities</li> </ul>		✓
<ul style="list-style-type: none"> <li>Experience of working with ethnically and culturally diverse communities</li> </ul>		✓
<b>Aptitudes/Skills/Qualities</b>		
<ul style="list-style-type: none"> <li>Enjoyment of working with children and families</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Ability to build positive relationships with parents/carers</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Commitment to principles of anti-discriminatory practice</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Ability to work on own initiative and to be a ‘self starter’</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Ability to work constructively and flexibly as part of a team</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Excellent verbal and written communication skills</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Willing and able to work flexible and unsocial hours.</li> </ul>	✓	

**CLOSING DATE: Tuesday 16th July at 12 noon**

**Interviews are scheduled to take place on Monday 22<sup>nd</sup> July**

**Please e-mail: [info@citadelyouthcentre.org.uk](mailto:info@citadelyouthcentre.org.uk) to request an application pack**