



15+ PROJECT WORKER (ACTIVITY AGREEMENTS)

ANNUAL SALARY: SCP 27-34 (currently £26272 - £32553)

25 HOURS/WEEK

Until 31st March 2020 (with possible extension dependent on funding)

RESPONSIBLE TO:- MANAGER, CITADEL YOUTH CENTRE

OVERVIEW

Activity Agreements are a national scheme to provide targeted support for young people who leave school without a positive destination in education, training or employment. The Citadel is one of 7 Activity Agreement Hubs funded by City of Edinburgh Council to provide a 'coaching' role for young people referred to Activity Agreements in their locality. This role includes direct 1:1 support and group work, as well as supporting young people to access opportunities outside the agency which are relevant to their interests. The post holder will also work with Citadel colleagues to provide out of school youth work opportunities for young people of high school age, including single gender work with young men and evening youth clubs.

JOB DESCRIPTION

- Liaise with schools and other potential referrers, including outreach work with young people who are eligible to be referred to Activity Agreements
- Build positive relationships with young people referred to Activity Agreements
- Assess the strengths, interests and needs of young people on Activity Agreements
- Devise and deliver 'in house' group work programs to meet the needs and interests of young people on Activity Agreements
- Identify and source opportunities for appropriate activities with external agencies to meet the needs and interests of young people on Activity Agreements
- Identify and facilitate potential progressions for young people who are ready to move on from Activity Agreements
- Maintain up to date and accurate records, including the use of City of Edinburgh Council's integrated employability database ('caselink')
- Provide regular reports to City of Edinburgh's Activity Agreement Contract Manager
- Work with Citadel colleagues to provide out of school youth work opportunities for young people of high school age, including evening youth clubs
- Work with Citadel colleagues to plan, deliver and evaluate single gender youth work opportunities for young men of high school age
- Any other duties, as required (including occasional weekend and evening work)

PERSON SPECIFICATION

Qualifications	Essential	Desirable
<ul style="list-style-type: none"> Professional qualification in Community Learning & Development, Youth and Community Work, Social Work or equivalent 	✓	
Knowledge/Experience		
<ul style="list-style-type: none"> Experience of work with young people in an informal education setting 	✓	
<ul style="list-style-type: none"> Understanding of community based youth work 	✓	
<ul style="list-style-type: none"> Understanding of the social issues impacting on young people, especially those 'not in education, employment and training' 	✓	
<ul style="list-style-type: none"> Knowledge of the education, employment and training opportunities available to young people 	✓	
<ul style="list-style-type: none"> Experience of employability work with young people 		✓
<ul style="list-style-type: none"> Experience of designing, implementing and evaluating group work programs 		✓
<ul style="list-style-type: none"> Experience of working with young people at risk 		✓
<ul style="list-style-type: none"> Experience of using databases to monitor and record outcomes 		✓
<ul style="list-style-type: none"> Experience of single gender work with young men 		✓
Aptitudes/Skills/Qualities		
<ul style="list-style-type: none"> An enjoyment of work with young people 	✓	
<ul style="list-style-type: none"> An ability to build relationships with young people 	✓	
<ul style="list-style-type: none"> Commitment to principles of anti-discriminatory practice 	✓	
<ul style="list-style-type: none"> An ability to work on own initiative and to be a 'self starter' 	✓	
<ul style="list-style-type: none"> Ability to work in a team setting 	✓	
<ul style="list-style-type: none"> Excellent verbal and written communication skills 	✓	
<ul style="list-style-type: none"> Appropriate IT skills 	✓	
<ul style="list-style-type: none"> Willing and able to work flexible and unsocial hours 	✓	

The Closing Date for Applications is Friday 14th June 2019 at 12 noon.

Interviews are scheduled to take place on the morning of Tuesday 25th June 2019.